

Primary Care Respiratory Society UK

Optimal Respiratory Health: Leading the way

10th-11th September 2010, Telford International Centre



Conference information

Conference venue

The International Centre
St Quentin Gate
Telford
Shropshire
TF3 4JH
Tel: 01952 281 500

Accommodation

Accommodation is allocated across three hotels...

Grays Hotel & Conference Centre
Forgegate
Telford Town Centre
Telford
TF3 4NA
Tel: 01952 425 000

Holiday Inn
St Quentin Gate
Telford International Centre
Telford
TF3 4EH
Tel: 01952 527 309

International Hotel
St Quentin Gate
Telford International Centre
Telford
TF3 4EA
Tel: 01952 521 600

General information

Safety and security

Please do not leave bags or equipment unattended and please wear your badge at all times. The PCRS-UK cannot be held responsible for personal belongings or effects.

Smoking policy

The PCRS-UK kindly requests that you refrain from smoking during the conference.

Telephone contacts for the conference team

To contact the team during the conference please use the following numbers:

Gail Ryan 0787 661 2481

Tricia Bryant 0771 757 2579

Conference information

Annual General Meeting of the Primary Care Respiratory Society UK, 10th September 2010

The PCRS-UK AGM will take place at 1300 hours in the Wenlock 3 and 4, situated on the first floor of the Telford International Centre. Lunch will be provided. Please note that this is a closed meeting for PCRS-UK full and honorary members only.

PTO

The Primary Care Respiratory Society, formerly known as the *General Practice Airways Group*, is a registered charity (Charity No: 1098117) and a company limited by guarantee registered in England (Company No: 4298947)

VAT Registration Number: 866 1543 09

Registered offices: 2 Wellington Place, Leeds, LS1 4AP

Address for correspondence: PCRS-UK, Smithy House, Waterbeck, Lockerbie, DG11 3EY

Telephone: +44 (0)121 351 4455 **Facsimile:** +44 (0) 121 336 1914 **Email:** info@pcrs-uk.org **Website:** <http://www.pcrs-uk.org>

The Primary Care Respiratory Society UK is grateful to its corporate supporters including Allen & Hanburys, AstraZeneca UK Ltd, Boehringer Ingelheim Ltd / Pfizer Ltd, Chiesi Ltd, MSD UK, Napp Pharmaceuticals, Nycomed UK Ltd, Pfizer Vaccines and, Teva UK Limited for their financial support which supports the core activities of the Charity and allows the PCRS-UK to make its services either freely available or at greatly reduced rates to its members.



Badges

Your name badge will be given to you on arrival at the PCRS-UK registration desk. Name badges have been colour coded to enable easy identification of attendees.

Committee	Blue (yellow straps)
Speakers	Pink
Sponsors/exhibitors	Green
Conference organisers	Red

Inserted into the back of each badge is a programme and map of the venue for your easy reference.

Certificate of attendance

Conference certificates of attendance will be sent out immediately after the event. If certificates of attendance are required for individual sessions, please contact the PCRS-UK hospitality desk.

Conference timing

The meeting commences promptly at 1000 hours on Friday 10th September and closes at 1230 hours on Saturday 11th September.

Evaluation forms

Feedback on aspects of the programme and other aspects of the conference would be greatly appreciated in order to shape future events. Please take time to complete the conference evaluation form, which can be found in your delegate pack, and hand in to a member of the PCRS-UK conference team at the end of the conference. A "graffiti wall" is available in the exhibition hall if you wish to provide any ad hoc comments/feedback.

PCRS-UK hospitality desk

There will be a PCRS-UK hospitality desk on the first floor of the Telford International Centre for the duration of the conference. Please do not hesitate to contact the conference team at the desk if you have any queries during your stay.

Main meeting and exhibition locations

All conference sessions will be located on the first floor of the Telford International Centre. The exhibition will take place in Ironbridge 2 and 3. Refreshments will be available in the exhibition areas during breaks. The detailed programme has been colour coded, and co-ordinates with the relevant signage for each meeting room.

Scientific abstracts (poster display)

The scientific poster display will be available from 0900 hours on 10th September 2010 until the end of the conference in Ironbridge 2 and 3. If you have a poster to be displayed, please ensure that it is affixed to the appropriate poster-board before 0845 hours on 10th September.

Speakers

Please report to the hospitality desk upon arrival.

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Venue, accommodation, meals and refreshments

Accommodation

Accommodation is situated in either Holiday Inn, International or Grays Hotels. Bedrooms can be accessed after 2pm on the day of arrival. Bedrooms are all single rooms with ensuite facilities. All bedrooms have remote control TV, hairdryer, hospitality tray, direct dial telephone and study area. On the day of departure bedrooms must be vacated by 1000 hours and if you have incurred any personal room extras, please settle these direct with reception on checking out. Network connection point for use with a laptop is available in each bedroom, and wifi access in each of the main public areas.

Breakfast

Breakfast on Saturday 11th September will be served from 0700 hours at all hotels.

Please note that a breakfast box, with tea and coffee, will be provided by Boehringer-Ingelheim/Pfizer at the Telford International Centre, for delegates attending the satellite session entitled *Breathless at Breakfast*, commencing promptly at 0845 hours.

Catering areas – Food and beverages

On Friday 10th September, refreshments and lunch will be served in the exhibition area. The Conference dinner will take place in Ironbridge 1 at the Telford International Centre at 2000 hours, with a cash bar available from 1900 hours.

Packed picnic lunches will be available for delegates to take away at the close of the meeting on Saturday. If you have not already given notification of any special dietary requirements, please contact the PCRS-UK Hospitality desk immediately.

Check-out and departure

Please check-out from your room by 1000 hours on 11th September.

Luggage store

You will be able to store luggage in the left luggage facility at the Telford International Centre on Friday 10th and Saturday 11th September.

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Parking

All parking is free of charge.

Day delegates are asked to use the Telford International Centre car park.

Delegates staying at Holiday Inn and International Hotel are requested to use the hotel car park, which is within a short walk to the Telford International Centre.

Delegates staying at the Grays Hotel, are requested to park at the Telford International Centre during the conference programme. For delegates staying at the Grays Hotel, shuttle buses are being provided as follows:

Friday 10th September

From Telford International Centre to Grays Inn Hotel	1745-1800 hours
From Grays Inn Hotel to Telford International Centre	1915-1945 hours
From Telford International Centre to Grays Inn Hotel	2230-2300 hours
	2330-midnight

Saturday 11th September

From Grays Inn Hotel to Telford International Centre	0820-0915 hours
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