# CORE JOB DESCRIPTION

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| **JOB TITLE** | XXXX |
| **AREA OF SPECIALITY** | Respiratory Care (Standard Practitioner) |
| **GRADE / SALARY** | XXXX |
| **HOURS OF WORK** | XXXX |
| **REPORT TO** | XXXXX |

**OVERVIEW**

XXXX – Insert background information

**OUR SERVICE**

XXXX – Insert service specific information

**PRINCIPAL RESPONSIBILITIES**

* For clinicians working with patients with accurately diagnosed respiratory disease or those working as generalists who can opportunistically consider an underlying or undiagnosed respiratory condition
* Assist in the professional development needs of junior team members within the service.
* Be proactive in offering health promotion and participate in health promotion activities, including health needs assessment for the caseload and local population.
* To contribute to the development of evidence-based practice using audit and other tools including user and stakeholder feedback.

**KEY CLINICAL DUTIES**

* To practice standards of clinical assessment through history taking and basic physical examinations as an autonomous practitioner
* Accurately record clinical data in line with locally and nationally agreed guidance and templates: and understand its significance, for example:
	+ Heart rate and rhythm, respiratory rate, pulse oximetry, peak flow rate, blood pressure, carbon monoxide level.
	+ Scoring tools: RCP questions/ACT questionnaire, CAT score, MRC Breathlessness Scale
* Based on assessment findings make recommendations to the patient and other health care professionals on the best course of intervention and initiate appropriate treatment plan in line with agreed local/ national guidelines
* Understand and apply knowledge of commonly used respiratory medications including indications, safety, optimal dosing, inhaler, and Nicotine replacement therapy (NRT) delivery devices and techniques
* Understand and apply knowledge regarding the use of non-pharmacological interventions such as weight management, physical activity, and psychological interventions

**EDUCATION / TRAINING**

* To be responsible for identifying own training and development needs in discussion with employer / appraiser or team lead to maintain standard level of practice and to maintain CPD portfolio to reflect this.
* To be responsible for the educational needs in line with the level of care being delivered and the needs of local services.
* Responsibility to ensure that those educational needs are discussed with line managers and met using appropriate providers of education. Where necessary additional qualifications may be required, which should be assessed and discussed with the clinical and managerial line managers in the Practice (or place of work) to ensure that training and educational levels are commensurate with the F2C documents (see below)
* Completion of NCSCT online training ‘Very Brief Advice on Smoking’ or similar online, locally provided accredited course, for example:
* <http://elearning.ncsct.co.uk/vba-stage_1>
* <https://pcrs-uk.org/tobacco-dependency-0>
* Good understanding of respiratory anatomy, function and common respiratory pathophysiology
* Familiar with local, national and, where relevant, international guidelines for management of asthma and COPD, for example:
* <https://www.brit-thoracic.org.uk/guidelines-and-quality-standards/asthma-guideline/>
* <https://www.nice.org.uk/guidance/cg101>
* To participate in appraisal using reflective practice in line with your registration body.

**MANAGEMENT**

* To work with other team members to develop and implement evidence based clinical practice within the team
* To be responsible for the upkeep and maintenance of equipment used in the respiratory service reporting all equipment defects for them to be repaired or replaced.

**COMMUNICATION / COLLABORATION**

* To work collaboratively with members of the respiratory team and other clinical specialties to provide seamless, high quality care.
* To maintain patient information systems in a timely and professional manner and in line with local guidelines and protocols.

**RESEARCH / AUDIT**

* To develop and deliver appropriate clinical audits to meet the needs of patient caseload, in discussion with senior members of Clinical Team.

**MANDATORY TRAIING**

XXXX - Insert mandatory statements in line with your policies

**PERSONAL SPECIFICATION**

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|  | **Essential** | **Desirable** | **Method of** **Assessment** |
| **Values and Behaviours** | * Put the patient first by being helpful, caring, respectful and patient
* Always taking opportunities to improve, encouraging excellence
* Work as one team – communicate, collaborate and share
* Respect each other by being polite, pleasant and listening
 |  | Application Form, Interview |
| **Education/ Qualifications** | * Professionally registration appropriate for the requirements of the post
* Completion of NCSCT online training ‘Very Brief Advice on Smoking’ or similar online, locally provided accredited course, for example:
	+ <http://elearning.ncsct.co.uk/vba-stage_1>
	+ <https://pcrs-uk.org/tobacco-dependency-0>
 |  | Application Form, Interview |
| **Experience** | * Clinicians working at this level should have basic training in how to conduct a respiratory review accurately in a well-managed patient living with a respiratory disease
* Local NHS approved training/in-house training with a suitably qualified professional with an expertise in the field of respiratory care
* Ongoing clinical supervision with a qualified mentor working at an advanced or expert level in the field of respiratory care
* Use of clinical pathways / protocols for the management of respiratory disease patients
* Multidisciplinary teamwork
* Experience of conflict resolution
* Care Planning
* Able to demonstrate knowledge of the national standards and guidelines within BTS and NICE and other guidelines
* guidance
* Understanding of the importance of building and maintaining
* collaborative relationships
* Computer literate and experience in Microsoft windows

  | Understanding of GP disease RegistersExperience in leading change management  | Application Form, Interview |
| **Skills/Abilities/ Knowledge**  | * Good understanding of respiratory anatomy and function
* Good understanding of more common respiratory pathophysiology
* Familiar with local, national and, where relevant, international guidelines for management of asthma and COPD, for example:
	+ <https://www.brit-thoracic.org.uk/guidelines-and-quality-standards/asthma-guideline/>
	+ <https://www.nice.org.uk/guidance/cg101>
* Effective clinical skills
* Clinical reasoning skills
* Ability to promote self-care of patients
* Excellent communication skills
* Willingness to develop existing skills and learn new skills
* Ability to demonstrate and use initiative
* Ability to work under pressure, balance multiple priorities and meet deadlines
* Appropriate Care planning skills
* IT skills including keyboard and internet skills
* Able to use email, carryout research where needed and access e-patient records, access policies and procedures
* Able to demonstrate evidence based clinical practice
 | Extended Skills or working towards | Application Form, Interview, References. |
| **Personal qualities** | * Commitment to working as part of a team
* Flexible & Enthusiastic
* Recognise individual rights in line with legislation, policy and procedures
 |  | Application Form, Interview, References |
| **Other requirements** | * Willingness to ask for and take advice
* Ability to make decisions, using available evidence where necessary
* Commitment to teamwork
* Commitment to high standard of care
* Commitment to personal and professional development
 |  | Application Form, Interview, References |